

VIRGINIA ALCOHOLIC BEVERAGE CONTROL
BUREAU OF LAW ENFORCEMENT



QUARTERLY REPORT

2nd Quarter - 2017
April 1st through June 30th

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Executive Summary

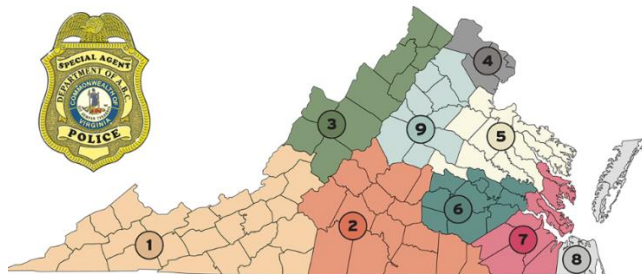
As a commitment to transparency, accountability and reporting, the Virginia Department of Alcoholic Beverage Control, Bureau of Law Enforcement is implementing the recommendations of the Governor's Expert Panel by producing this quarterly report which demonstrates our progress towards the panel's recommendations as well as ensuring citizen access to information.

The Governor's Expert Panel gave clear directions on the content of this quarterly report. This report follows those basic guidelines. Listed below is a synopsis of the data reported in each of those areas:

1. **Criminal Violations** – There were 129 total charges placed this quarter with 91 (71%) of those charges related to alcohol violations. Last quarter there were 132 charges with 88 (67%) being alcohol related. There is a 20% increase in total arrests compared to last quarter. Racial breakdown of arrests shows 79 (55%) of arrestees were white and 41 (28%) black. Distribution of arrests by gender for the quarter shows 85 (59%) of arrestees being male and 59 (41%) female.
2. **Regulatory violations** – This quarter saw a 18% increase in Hearing Violations and a 7% decrease in Written Warnings when compared to 1Q 2017. There was a 49% decrease in Regulatory Charges Adjudicated in hearings with 126 in 1Q 2017 and 64 in 2Q 2017.
3. **Field Contacts** – A total of 2 Field Contacts were made this quarter, with a racial breakdown of 100% White
4. **Planned Operations** – There were 21 planned operations this quarter and 28 in the last quarter.
5. **Use of Force Reports** – There were no reported Use of Force incidents in this quarter
6. **Internal Investigations** – There are currently no Open Internal Investigations that are pending. 3 Complaints were closed in this quarter. There were no Informal Complaints assigned to the field.
7. **License Activity** – Retail Approvals showed a increase of 18% for the second quarter of 2017 compared to the previous quarter. Retail license approvals are down roughly 9% when compared to the second quarter of 2016. Banquet license approvals showed a 148% increase when compared to the previous quarter and a 1% increase when compared to the 2nd quarter of 2016.
8. **Inspections/Observations** – Inspections showed a decrease of 12% when comparing 2nd quarter of 2017 to 1st quarter of 2017, and a 3% decrease when comparing 2Q 2017 to 2Q 2016. Observations are down 37% when comparing 2Q 2017 to 1Q 2017.
9. **Underage Buyer** – UAB alcohol checks showed a significant increase of 114% this quarter when compared to the previous quarter. The compliance rate held steady at 90%. 16 "Synar" tobacco checks were completed this quarter with no sales made.
10. **Training and Community Outreach** – ABC presented over 1110 hours of training to law enforcement, licensees and the general public this quarter. There were 2386 hours of training received by ABC agents. These agents also attended over 734 hours of community outreach meetings.
11. **Accreditation** – The bureau remains committed to maintaining accreditation with numerous audits being conducted this quarter.

Most of the above data will be broken down by region. Below is a map of Virginia outlined by region:

Region 1-Roanoke, Region 2-Lynchburg, Region 3-Staunton, Region 4-Alexandria, Region 5-Fredricksburg, Region 6-Richmond, Region 7-Hampton,
Region 8 – Chesapeake, Region 9 – Charlottesville



Arrests

Criminal Charges

This table reflects the total and type of criminal charges that were placed by ABC enforcement personnel between April 1 and June 30, 2017 (2nd Quarter 2017) and totals for the year. A majority of the charges (91) involve sales made to underage individuals. These arrests usually occur as a result of the ABC underage buyer compliance program.

ARREST CHARGES 2017													
CHARGE	REGION – Q2											YTD 2017	
	1	2	3	4	5	6	7	8	9	SO	Total		
Alcohol Related Charges Below for Individual Charges	*See Chart	12	7	14	22	4	10	8	8	5	1	91	179
Larceny			2			13						15	33
Shoplifting												0	7
Embezzlement												0	1
Fraud / Forgery			1			11						12	25
Public Intoxication	1					2						3	4
Possession of a Fictitious Driver’s License						1						1	1
Narcotics Violation	1											1	3
Resisting Arrest												0	1
Trespass							3					3	3
Tobacco Sale to Minor			1									1	1
Weapons Law Violations						1						1	2
Other Misc Violations						1						1	2
TOTAL		14	7	18	22	4	39	11	8	5	1	129	262

*4.1 ALCOHOL RELATED CHARGES	REGION – Q2											YTD 2017
	1	2	3	4	5	6	7	8	9	SO	Total	
Sale of Alcoholic Beverage -Underage	11	7	14	22	4	3	8	8	5	1	83	127
Unlicensed Distilling Apparatus	1										1	3
Illegal Sale of Alcohol						1					1	5
Possess Illegally acquired Alcohol											0	4
Restaurant: Possess without a license											0	2
Aid and Abet Alcohol Law Violations											0	2
Maintain Common Nuisance						1					1	3
Drinking in Public											0	1
Use False ID to purchase						4					4	19
Underage purchase of Alcohol						1					1	13
TOTAL	12	7	14	22	4	10	8	8	5	1	91	179

Arrests by Region

This table breaks down the total criminal arrests - by region where the offense took place, comparing the percentage change from arrest in the 2nd quarter of 2017 to arrests in the 1st quarter of 2017 and total for the year.

Note: These are arrest figures involving the 3 types of reportable arrests; In-custody, Released on a Summons and Warrant. These numbers may differ from the number of charges place by ABC enforcement.

ARRESTS BY REGION				
REGION	1Q 2017 Arrests	2Q 2017 Arrests	% Change	YTD 2017
Region 1 - ROANOKE	23	18	-22%	41
Region 2 - LYNCHBURG	0	8	N/A	8
Region 3 - STAUNTON	3	20	567%	23
Region 4 - ALEXANDRIA	22	23	5%	45
Region 5 - FREDERICKSBURG	3	4	33%	7
Region 6 - RICHMOND	46	43	-7%	89
Region 7 - HAMPTON	16	13	-19%	29
Region 8 - CHESAPEAKE	6	8	33%	14
Region 9 - CHARLOTTESVILLE	1	6	500%	7
Compliance	0	1	N/A	1
Special Operations	0	0	N/A	0
TOTAL	120	144	20%	264

Arrest by Type and Race

This table reflects the race of arrested individuals in the second quarter of 2017. The data is broken down into the three types of arrests (On-view - taken into custody, released on summons and warrant - taken into custody)

ARRESTS BY TYPE and RACE 2Q - 2017				
RACE	On-View	Summons	In-custody	Total
White	0	78	1	79
Black	4	33	4	41
Hispanic	0	8	0	8
Asian	0	9	1	10
Middle Eastern	0	2	0	2
Unknown	0	3	1	4
Total	4	133	7	144

Arrest by Age and Gender

This table reflects a breakdown by gender and age of all adults that have been arrested in the second quarter of 2017. This includes all types of arrest- (in-custody, released on summons and warrant).

ARREST BY GENDER AND AGE – 2Q - 2017													
Gender	Juvenile	18-20	21-24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 & Over	Total
Male	1	12	21	14	4	10	6	4	3	2	1	7	85
Female	0	6	10	7	6	4	3	8	8	2	1	4	59
TOTAL	1	18	31	21	10	14	9	12	11	4	2	11	144

Regulatory Violations

A large portion of the work performed by Virginia ABC special agents involves enforcement of rules and regulations applicable to ABC licensees. Violations can be dealt with by issuing a written warning or by presenting a violation case to the ABC Hearings Division. These violations can be punishable by fines, suspension or revocation of the ABC license. These alcoholic beverage control regulations are found in the Code of Virginia, Section 4.1

Regulatory Charges Placed by Region

This table represents the total number of regulatory actions that were placed by enforcement personnel in the 2nd Quarter of 2017. Violations were routed to the hearings division for later adjudication while warnings were noted in the licensee file.

REGULATORY CHARGES PLACED -BY REGION*				
REGION	2Q		YTD 2017	
	# Hearing Violations	# Written Warnings	# Hearing Violations	# Written Warnings
Region 1 - ROANOKE	12	14	25	33
Region 2 - LYNCHBURG	10	3	11	5
Region 3 - STAUNTON	15	7	22	11
Region 4 - ALEXANDRIA	29	70	55	135
Region 5 - FREDERICKSBURG	9	12	15	42
Region 6 - RICHMOND	6	9	40	37
Region 7 - HAMPTON	22	8	29	70
Region 8 - CHESAPEAKE	17	19	27	56
Region 9 - CHARLOTTESVILLE	14	16	16	36
Compliance	5	6	18	44
License Records Management**	0	235	0	462
Special Operations	2	0	2	0
Total	141	399	260	931

**count of individual charges*

***License Records Management consists of system generated warnings for violations*

Regulatory Charges Adjudicated in Hearings

This table represents the total number and type of charges that were adjudicated by the ABC Hearings Division in this quarter as a result of the regulatory charges previously place by ABC agents.

REGULATORY CHARGES ADJUDICATED IN HEARINGS DIVISION					
	2Q-2017				
REGION	UAB	FAIL TO SUBMIT MBAR	MBAR Violations	Other Violations	TOTAL
Region 1 - ROANOKE	7	0	0	0	7
Region 2 - LYNCHBURG	0	0	0	0	0
Region 3 - STAUNTON	6	0	0	0	6
Region 4 - ALEXANDRIA	14	10	0	0	24
Region 5 - FREDERICKSBURG	3	3	1	0	7
Region 6 - RICHMOND	7	0	0	0	7
Region 7 - HAMPTON	6	0	1	0	7
Region 8 - CHESAPEAKE	1	1	2	0	4
Region 9 - CHARLOTTESVILLE	1	0	1	0	2
Sub Totals	45	14	5	0	64

Field Contacts

While all law enforcement officers, including ABC agents, are in constant contact with citizens, it is only when this contact is initiated in the course of an investigative inquiry and necessitates the officer to stop the citizen and conduct a field interview. When an arrest does not occur as a result of a field interview, agents report the stop in a "Field Contact" report. This report documents the reason for the stop as well as identifying information about the individual. Scrutiny of these types of encounters enables law enforcement executives as well as citizens to monitor police/citizen interactions to guard against biased-based policing practices.

FIELD CONTACTS BY REGION WITH DEMOGRAPHICS - 2Q 2017											
REGION	White		Black		Hispanic		Asian		Middle Eastern		Total
	M	F	M	F	M	F	M	F	M	F	
Region 1 - ROANOKE	0	0	0	0	0	0	0	0	0	0	0
Region 2 - LYNCHBURG	0	0	0	0	0	0	0	0	0	0	0
Region 3 - STAUNTON	0	0	0	0	0	0	0	0	0	0	0
Region 4 - ALEXANDRIA	0	0	0	0	0	0	0	0	0	0	0
Region 5 - FREDERICKSBURG	0	0	0	0	0	0	0	0	0	0	0
Region 6 - RICHMOND	0	0	0	0	0	0	0	0	0	0	0
Region 7 - HAMPTON	0	0	0	0	0	0	0	0	0	0	0
Region 8 - CHESAPEAKE	0	0	0	0	0	0	0	0	0	0	0
Region 9 - CHARLOTTESVILLE	2	0	0	0	0	0	0	0	0	0	2
Total	2	0	0	0	0	0	0	0	0	0	2

Planned Operations Executed

An “Operational Plan” is submitted for all structured, pre-planned operations/observations for which enforcement action is anticipated. (i.e.: any undercover operation, most search warrant executions, and any enforcement operation involving five (5) or more sworn personnel).

This table is a summary of the planned operations that took place in the 2nd Quarter of 2017. Of the 21 planned operations conducted by ABC Enforcement in this quarter, 6 were conducted in conjunction with other Law Enforcement Agencies.

OPERATIONAL PLANS APR - JUN 2017					
DATE	REGION	TYPE	TOTAL STAFFING	ASST. OTHER LE	AGENCY ASSISTED
29-Apr	Region 1 - Roanoke	Special Event / Public Safety	2 SA / 1 ASAC	Y	Radford University PD
2-May	Region 1 - Roanoke	Illegal Transport of alcohol	2 SA/ 1 ASAC	N	N/A
4-May	Region 1 - Roanoke	Illegal Sale of alcohol	4 SA / 1 ASAC	N	NA
5-May	Region 3 - Staunton	Special Event / Public Safety	3 SA / 1 ASAC	N	N/A
5-May	Region 6 - Richmond	Complaint of ABC Law violations	4 SA/ 1 ASAC	Y	Richmond PD
5-May	Region 1 - Roanoke	Complaint of ABC Law violations	3 SA / 1 ASAC	N	N/A
6-May	Region 6 - Richmond	Illegal Sale of alcohol	4 SA/ 1 ASAC	N	N/A
11-May	Region 1 - Roanoke	Narcotics violations	2 SA/ 1 ASAC	N	N/A
25-May	Region 1 - Roanoke	Illegal Sale of alcohol	2 SA/ 1 ASAC	N	N/A
26-May	Region 1 - Roanoke	Illegal Sale of alcohol	2 SA/1 ASAC	N	N/A
2-Jun	Region 2 - Lynchburg	Special Event / Public Safety	3 SA / 1 ASAC	N	N/A
2-Jun	Region 2 - Lynchburg	Special Event / Public Safety	2 SA / 1 ASAC	Y	South Boston PD
7-Jun	Region 3 - Staunton	Complaint of ABC Law violations	2 SA / 1 ASAC	N	N/A
16-Jun	Region 1 - Roanoke	Complaint of ABC Law violations	3 SA/ 1 ASAC	N	N/A
16-Jun	Region 2 - Lynchburg	Warrant service	2 SA / 1 ASAC	Y	Amherst Co SO
21-Jun	Region 1 - Roanoke	Still investigation	4 SA / 1 ASAC	N	N/A
28-Jun	Region 3 - Staunton	Complaint of ABC Law violations	3 SA/ 1 ASAC	N	N/A
29-Jun	Region 1 - Roanoke	Illegal Sale of alcohol	2 SA / 1 ASAC	N	N/A

SA – Special Agent

ASAC – Assistant Special Agent in Charge

SSA – Senior Special Agent

SAC – Special Agent in Charge

Use of Force Incidents

The bureau considers any amount of effort required by an agent to compel compliance by an unwilling subject that exceeds normal restraint or handcuffing to be a “Use of Force” which requires a supervisor be notified and a Use of Force report completed.

USE OF FORCE INCIDENTS - REPORTED 2Q – 2017											
General Information			Agent Information					Offender Information			
Date	Type of Force	Level of Resistance	Region	Race	Sex	Age	Injury	Race	Sex	Age	Injury
NO USE OF FORCE INCIDENTS REPORTS FOR THIS QUARTER											

Internal Investigations

Any complaint alleging improper action or improper conduct by an employee, if job-related or in violation of the Standards of Conduct, other policies of the Bureau, Department of Human Resource Management, the ABC Policy and Procedures Manual, or criminal law will generate an administrative internal investigation. There are two types of internal investigations that are conducted by the bureau; Formal and Informal (the difference is explained below). Both types of investigations are documented and report through the chain of command.

Formal Complaint(s)

Formal complaints involve allegations which are investigated by trained Internal Affairs investigators and, if substantiated, can lead to formal and significant disciplinary action.

ACTIVE FORMAL COMPLAINT(S)								
Date Received	FILE#	REGION	ALLEGATION(S)	Date Assigned	Date Due	Status	Date Completed	Disposition
10/16/2016	16-09	HQ - Security	Fact Finding	10/7/2016	12/5/2016	Closed	4/17/2017	Substantiated
2/8/2017	17-01	Region 3 - Staunton	Fact Finding	2/9/2017	3/25/2017	Closed	6/24/2017	Substantiated
2/27/2017	17/02	Region 9 - Charlottesville	Improper Conduct	2/28/2017	4/13/2017	Closed	4/1/2017	Substantiated

Informal Complaint(s)

Informal complaints are minor allegations of infractions investigated by mid-level regional supervisors and the complainant is satisfied with the resolution offered and only wishes the matter to be handled informally by the supervisor.

INFORMAL COMPLAINT(S)						
Date Received	Date Assigned	FILE#	REGION	ALLEGATION(S)	Date Closed	Disposition
NO INFORMAL COMPLAINTS FOR THIS QUARTER						

License Activity Totals

A significant amount of an agent's time is committed to the approval process of both retail and "one day" banquet licenses. This process involves background investigations, venue/establishment inspections and training.

Retail Licenses Approvals

Retail Application approvals, sometimes tied to economic conditions, increased 18% for the second quarter of 2017 when compared to the previous quarter. In 2Q of 2016 there were 560 retail licenses approvals compared to 510 in 2Q of 2017 reflecting a 9% decrease in approvals.

APPROVED RETAIL LICENSES											
3Q – 2016			4Q – 2016			1Q – 2017			2Q – 2017		
JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
152	172	161	175	142	137	133	123	176	139	174	197
485			454			432			510		

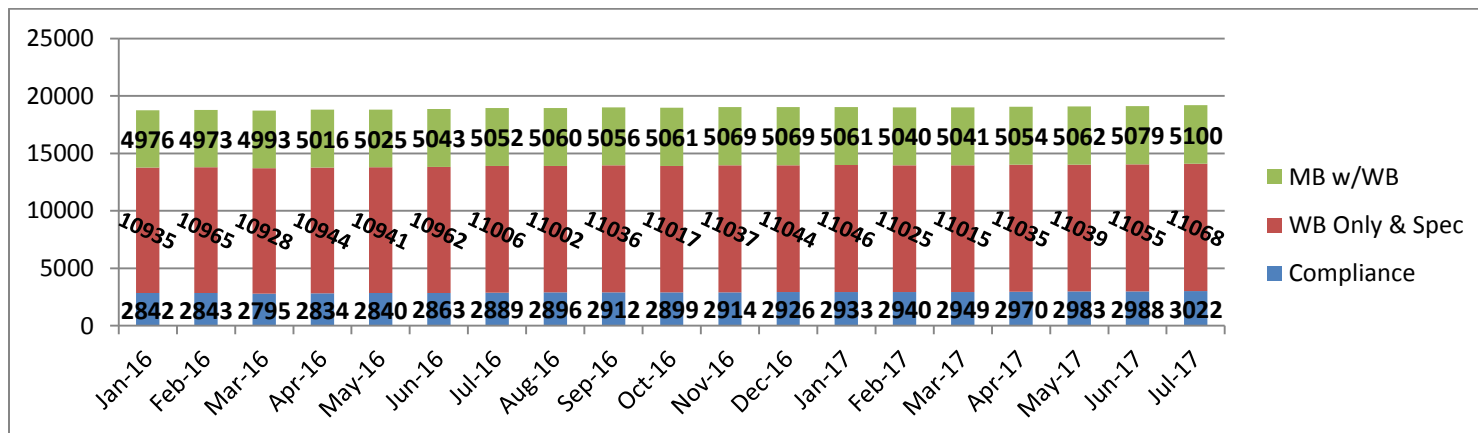
Banquet Licenses Approvals

Banquet License approvals, which follow seasonal trends, increased in the 2nd quarter with a 148% increase when compared to the previous quarter. In 2Q of 2016 there were 7800 Banquet license approvals compared to 7870 in 2Q of 2017 reflecting a 1% increase in activity compared to 2nd quarter of last year.

APPROVED BANQUET LICENSES											
3Q - 2016			4Q - 2016			1Q – 2017			2Q - 2017		
JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2432	2179	3142	3478	1789	1743	725	1031	1414	2152	2753	2965
7753			7010			3170			7870		

Total Retail Licenses

Total Retail Licenses in the state has shown steady incremental growth



Inspections / Observations

Licensee Inspections Completed

All ABC licensed establishments are subject to inspection by ABC agents. These inspections are overt; the agent will inspect the premises for compliance with regulatory requirements, meet with the owner or manager to review business receipts and purchasing records, review previously submitted MBARs and answer any questions business employees may have about ABC laws and requirements.

License totals include Wine & Beer Off Premise Licensees which only get inspected every two years, thus the percentage of licensees inspected is not expected to be 100% for a one year cycle.

2016 - 2017 LICENSE INSPECTIONS - By Region and Quarter							
REGION	2016 3Q	2016 4Q	2017 1Q	2017 2Q	TOTALS	TOTAL LICENSES**	% LICENSES INSPECTED
1 - Roanoke	527	332	168	413	1440	1976	73%
2 - Lynchburg	286	259	172	202	919	1197	77%
3 - Staunton	215	509	180	243	1147	1211	95%
4 - Alexandria	308	224	569	558	1659	3954	42%
5 - Fredericksburg	54	112	269	233	668	1103	61%
6 - Richmond	171	713	370	215	1469	2219	66%
7 - Hampton	165	261	459	179	1064	1477	72%
8 - Chesapeake	154	542	426	336	1458	2256	65%
9 - Charlottesville	54	439	276	201	970	970	100%
Compliance	166	206	212	146	730	1766	41%
TOTALS	2100	3597	3101	2726	11524	18129	65%

**Records system only allows for a snapshot of total license count. Compliance total licenses does not include 1547 out of state licensees

Observations Completed

Agents also conduct unannounced, covert, plain-clothes observations of ABC establishments to ensure licensees are following all ABC laws and regulations. Many of these observations are follow-up investigations initiated by citizen complaints.

2016 - 2017 OBSERVATIONS COMPLETED					
REGION	2016 3Q	2016 4Q	2017 1Q	2017 2Q	TOTALS
1 - Roanoke	35	43	80	30	188
2 - Lynchburg	7	10	22	11	50
3 - Staunton	19	14	16	16	65
4 - Alexandria	31	30	15	18	94
5 - Fredericksburg	7	4	7	6	24
6 - Richmond	29	34	19	15	97
7 - Hampton	18	5	23	6	52
8 - Chesapeake	27	30	37	36	130
9 - Charlottesville	0	5	15	8	28
Compliance	0	4	0	1	5
Special Ops	1	2	1	0	4
TOTALS	174	181	235	147	737

Underage Buyer Totals

The Underage Buyer (UAB) program is an ongoing effort by Virginia ABC to visit alcohol and tobacco retailers throughout the Commonwealth to verify compliance with the state age requirements—18 for tobacco and 21 for alcohol sales. Special agents accompany underage operatives during attempts to purchase cigarettes or alcohol at grocery stores, convenience stores, restaurants and other businesses, including Virginia ABC stores.

Underage Buyer Program Checks – Alcohol

UAB ALCOHOL CHECKS COMPLETED - CY 2017						
	2Q Totals			2017 Totals		
REGION	# Checks Made	# Sales Made	Compliance Rate	# Checks Made	# Sales Made	Compliance Rate
Region 1 - ROANOKE	106	11	90%	194	17	91%
Region 2 - LYNCHBURG	106	4	96%	121	4	97%
Region 3 - STAUNTON	76	15	80%	89	18	80%
Region 4 - ALEXANDRIA	169	23	86%	248	41	83%
Region 5 - FREDERICKSBURG	54	2	96%	96	4	96%
Region 6 - RICHMOND	41	3	93%	171	10	94%
Region 7 - HAMPTON	85	9	89%	136	13	90%
Region 8 - CHESAPEAKE	119	8	93%	152	12	92%
Region 9 - CHARLOTTESVILLE	59	7	88%	59	7	88%
Compliance/Special Ops	30	3	90%	34	3	91%
Total	845	85	90%	1300	129	90%

Underage Buyer Program Checks – Tobacco

UAB TOBACCO CHECKS COMPLETED - 2Q - 2017			
REGION	# Checks Made	# Sales Made	Compliance Rate
Region 1 - ROANOKE	0	0	N/A
Region 2 - LYNCHBURG	0	0	N/A
Region 3 - STAUNTON	16	0	100%
Region 4 - ALEXANDRIA	0	0	N/A
Region 5 - FREDERICKSBURG	0	0	N/A
Region 6 - RICHMOND	0	0	N/A
Region 7 - HAMPTON	0	0	N/A
Region 8 - CHESAPEAKE	0	0	N/A
Region 9 - CHARLOTTESVILLE	0	0	N/A
Compliance	0	0	N/A
Special Operations	0	0	N/A
Total	16	0	100%

Training

Virginia ABC enforcement is committed to continuously improving the knowledge base and understanding of our agents, our fellow law enforcement agencies, our licensees and the community. To this end, this quarter agents presented over 1110 hours of training to law enforcement, licensees and the general public. There were 2386 hours of training received by ABC agents. These agents also attended over 734 hours of community outreach meetings.

TRAINING AND COMMUNITY INVOLVEMENT - 2Q 2017 (Hours)									
REGION	Meetings			Training Instructed			Training Received		Totals
	ABC Store	Licensee	Public/Community	Law Enforcement	Licensee	Public	In-House	Outside	
REG1 - Roanoke	35.4	72.32	74.23	235.78	20.65	1.82	324.70	58.87	823.77
REG2 - Lynchburg	19.67	66.73	50.23	128.95	46.77	14.67	265.53	80.0	672.55
REG3 - Staunton	7.92	66.57	17.80	27.98	11.48	11.48	140.40	0.0	283.63
REG4 - Alexandria	6.37	30.63	8.40	73.43	90.73	0.0	262.77	48.0	520.33
REG5 - Fredericksburg	.50	5.25	4.28	15.23	10.17	0.0	52.75	41.18	129.37
REG6 - Richmond	2.47	25.45	10.25	12.47	24.08	5.80	204.60	25.22	310.33
REG7 - Hampton	2.50	17.43	23.58	53.00	7.95	6.97	158.05	0.0	269.48
REG8 - Chesapeake	4.87	44.35	17.87	12.67	22.12	23.35	244.67	24.00	393.88
REG9 - Charlottesville	19.88	40.32	1.42	11.63	3.47	2.98	70.18	17.50	167.38
Compliance Office	0.25	31.88	20.52	16.18	6.75	0.0	227.45	11.17	314.20
Special Operations	0.0	0.0	0.0	5.98	0	0.0	17.00	39.97	66.90
Training Office	0.0	0.0	0.0	189.83	4.00	12.2	5.48	66.45	278.97
Totals	99.82	400.93	233.53	783.15	248.17	79.27	1973.58	412.35	4230.80
	734.28			1110.59			2385.93		

Accreditation

Virginia ABC Enforcement is a State Accredited Law Enforcement Agency. Re-Accreditation for VA ABC began with term 1 on October 1, 2015 and will end with term 4 on September 30, 2019. There are a total of 191 standards that have to be met with numerous proofs required for each standard. Of the 191 standards, 94 have some level of completed proofs.

ACCREDITATION ACTIVITIES			
Mandated Activities	Required	In progress	Completed
Quarterly			
Regional Change Funds	11	6	5
Asset Forfeiture Funds	12	6	5
FDA Funds	9	4	5
Evidence Room Inspection	20	0	20
Employee Benefit Fund	1	1	0
Semi-Annual			
Vehicle/Equipment	150	0	150
Unannounced Evidence Inspections	20	5	15
Annual Evidence Audits	10	5	5
Yearly			
Standards	191	132	94
Proofs	606	356	250